

# Returns Form

**Please complete all sections of this form and include it with your returned item.**

Returns without a completed form may not be processed.

Return Address:

ARB Surplus

Unit 8E Newby Road Industrial Estate,

Hazel Grove, Stockport,

Cheshire, SK7 5DA

Contact Number: 0161 456 3282

## Customer & Order Details

Order Number: \_\_\_\_\_

Name on Order: \_\_\_\_\_

Order Date: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

## Product Returns (Up to 5 Items)

| No | Product Name | Reason for Return   | Return Type   | Notes |
|----|--------------|---|---|-------|
| 1  |              | <input type="checkbox"/> Faulty/Damaged<br><input type="checkbox"/> Not as described<br><input type="checkbox"/> Wrong item received<br><input type="checkbox"/> Changed my mind<br><input type="checkbox"/> Ordered wrong size<br><input type="checkbox"/> Other | <input type="checkbox"/> Refund - Post back<br><input type="checkbox"/> Exchange - Do not post back (we will contact you) |       |
| 2  |              | <input type="checkbox"/> Faulty/Damaged<br><input type="checkbox"/> Not as described<br><input type="checkbox"/> Wrong item received<br><input type="checkbox"/> Changed my mind<br><input type="checkbox"/> Ordered wrong size<br><input type="checkbox"/> Other | <input type="checkbox"/> Refund - Post back<br><input type="checkbox"/> Exchange - Do not post back (we will contact you) |       |

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|   |  |   |   |  |
|---|--|---|---|--|
| 3 |  | <input type="checkbox"/> Faulty/Damaged<br><input type="checkbox"/> Not as described<br><input type="checkbox"/> Wrong item received<br><input type="checkbox"/> Changed my mind<br><input type="checkbox"/> Ordered wrong size<br><input type="checkbox"/> Other | <input type="checkbox"/> Refund - Post back<br><input type="checkbox"/> Exchange - Do not post back (we will contact you) |  |
| 4 |  | <input type="checkbox"/> Faulty/Damaged<br><input type="checkbox"/> Not as described<br><input type="checkbox"/> Wrong item received<br><input type="checkbox"/> Changed my mind<br><input type="checkbox"/> Ordered wrong size<br><input type="checkbox"/> Other | <input type="checkbox"/> Refund - Post back<br><input type="checkbox"/> Exchange - Do not post back (we will contact you) |  |
| 5 |  | <input type="checkbox"/> Faulty/Damaged<br><input type="checkbox"/> Not as described<br><input type="checkbox"/> Wrong item received<br><input type="checkbox"/> Changed my mind<br><input type="checkbox"/> Ordered wrong size<br><input type="checkbox"/> Other | <input type="checkbox"/> Refund - Post back<br><input type="checkbox"/> Exchange - Do not post back (we will contact you) |  |

### Additional Comments

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